



Approved 1/21/2009
Amended: none

Policy on Teacher Purchases Using State or PTO Monies

Policy No. 12

Each year Freedom Academy receives funds from the state of Utah and our PTO which are allotted to teachers to facilitate building classroom libraries, acquiring teaching materials and equipment and purchasing needed supplies. Items purchased with money from the school belong to the school, and unless consumable, said items become part of the classroom inventory. In the event a teacher discontinues employment at Freedom Academy, these materials will remain at the school. In the event a teacher's grade level assignment changes, materials that are not relevant to the new grade level shall remain in the previously assigned classroom. Books and equipment purchased with school money should be stamped or labeled as they are inventoried or purchased. Teachers' personal books and materials also need to be labeled as personal property in order to avoid confusion.