

The Governing Board of Freedom Preparatory Academy

HELD A PUBLIC MEETING

IN THE SECONDARY SCHOOL CONFERENCE ROOM

August 25, 2021 – 12:05 PM

Board members participated electronically with anchor location stated above. In attendance via zoom: Cary McConnell, CAO, Robert Merrill, CFO, board members Thomas Chan and Jay Garlock. Executive Director Lynne Herring, Director of Finance Chris Helvey, Chief Operating Officer Buddy Ivie, Principals Brandon Winn and Grayson Wolf, Assistant Principal Jody Wihongi, and UAPCS Executive Director Royce Van Tassell. Executive Administrative Assistant Tracey Noonan participated at anchor location. Board member Paul Baltes was absent.

PUBLIC COMMENT

NONE

REGULAR AGENDA

1. Approval of minutes from the August 19th, 2021, Governing Board Meeting

Jay Garlock moved to approve the August 19th, 2021, Governing Board Meeting minutes with a start time revision to 12:15PM.

Cary McConnell seconded. 3-0 passed, no opposition; Thomas Chan abstained & Paul Baltes absent.

2. Approve Early Literacy Grant Application

Grayson Wolf explained proposed allocation of grant. Goals are same at Provo Elementary and Vineyard Elementary (the grant doesn't apply to St. George Elementary at this time). Allotted amount of \$111,204.80 will be used to fund:

- Literacy coaches/reading intervention aides
- Stipends for teachers to attend training that would benefit their literacy teaching in the classroom
- Hiring substitute teachers which will allow teachers to attend literacy training during school hours

Focus on Second Graders: help them maintain scores from beginning of year to end of year. Also help First Graders: continue strong literacy support from previous year.

State has preapproved this plan. In order to receive final approval from the state, Governing Board must approve.

Jay Garlock moved to approve the Early Literacy Grant Application as presented by Grayson Wolf. Thomas Chan seconded. 4-0 passed, no opposition; Paul Baltes absent.

3. Approve Revisions to Parent-Student Handbooks 2021-2022

Thomas Chan asked that on page 8, an “s” be added to the school website address changing it to: <https://www.freedomprep.net>

Robert Merrill moved to approve the 2021-2022 Elementary Parent/Student Handbook as amended (including Thomas Chan requested revision).

Jay Garlock seconded. 4-0 passed, no opposition; Paul Baltes absent.

4. Approve Revisions to Parent-Student Compact

Thomas Chan moved to approve the revisions to the Parent-Student Compact.

Jay Garlock seconded. 4-0 passed, no opposition; Paul Baltes absent.

5. Approve Employee Travel Policy

Jay Garlock moved to approve the Employee Travel Policy.

Robert Merrill seconded. 4-0 passed, no opposition; Paul Baltes absent.

6. Receive RFP Recommendation for Auditing Services and Award a Contract.

A committee consisting of Cary McConnell, Robert Merrill, and Jay Garlock created a scoring metric to rate the three firms that submitted RFPs for services. A short discussion of the committee findings and recommendations occurred.

Robert Merrill moved to award a five year contract for auditing services to Aycock, Miles, & Associates. Jay Garlock seconded. 3-0 passed, no opposition; Thomas Chan abstained & Paul Baltes absent.

7. The Governing Board may consider a motion for a Closed Meeting in accordance with The Utah Open and Public Meetings Act for purposes outlined in Utah Code*

None needed

- Cary McConnell recognized Royce Van Tassell’s presence at the meeting.
- Next Meeting: Quarterly Governing Board Meeting on September 23rd, 2021.

8. Adjourn

Robert Merrill moved to adjourn at 12:54PM.

*The Freedom Preparatory Academy Governing Board may consider a motion to close the meeting to hold a strategy session to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. Seq., Utah Code Ann.

Board Goals 2020

a. Student and Employee Success

- i. Ensure the development data-driven methods to understand student success.
- ii. Contribute to improving lives through development of policies and practices

b. Operational Efficiency

- i. Require school to operate in the black
- ii. Oversee Retaining and Enrolling Students
- iii. Quarterly Enrollment review
- iv. Regular Policy Review each Board Meeting

c. Community Relations

- i. Be involved regularly in Parent and Student engagement activities
- ii. Evaluate PR quarterly
- iii. Governing Board Members attend and assist fundraisers

d. Specific Areas of Focus

- i. Define what makes Freedom different/unique
- ii. Support consistent culture across campuses