

The Governing Board of Freedom Preparatory Academy

HELD A PUBLIC MEETING

IN THE SECONDARY SCHOOL CONFERENCE ROOM

June 15, 2021 – 8:00 AM-12:00 PM

Board members participated electronically with anchor location stated above. In attendance via zoom: Cary McConnell, CAO, Robert Merrill, CFO, board members Paul Baltes and Thomas Chan, Executive Director Lynne Herring, Director of Finance Chris Helvey, Chief Operating Officer Buddy Ivie, Brandon Winn, Grayson Wolf, Andrea Bushman, Matt Fullmer, and Carrie Banfield. Board member Jay Garlock and Executive Administrative Assistant Tracey Noonan participated at anchor location.

PUBLIC COMMENT

NONE

REGULAR AGENDA

1. Approval of minutes from the November 21, 2019, Governing Board Meeting

Robert Merrill moved to approve the November 21, 2019 Governing Board Meeting minutes with adjusted ending time.

Cary McConnell seconded. 5-0 passed, no opposition.

2. Approval of minutes from the April 22, 2021, Governing Board Meeting

Paul Baltes moved to approve the April 22, 2021 Governing Board Meeting minutes. Cary McConnell seconded. 4-0 passed, Thomas Chan abstained.

3. FPA Testing Update

Andrea Bushman and Kim Flewallen reviewed the FPA state testing at the elementary and secondary campuses. Acadience Reading Test: Testing three times a year. Main concerns: first grade reading proficiency level decreased from previous year. This led to reading intervention including additional aide support which resulted in large growth from beginning of year to middle of year testing results. End of year testing showed slight improvement. 4th and 5th grade pre-testing showed need for extra aide focus to help prepare for next years' testing. Andrea discussed yearend RISE testing results from 2019 and 2020. Hoping to see improvement in Language Arts with new literacy coach. Math results showed growth. WIDA testing/ELL program was discussed. Secondary testing results were mixed. Holding steady in science and math but Language Arts scores dropped (probably due to COVID). Writing has been a struggle across all grade levels. Middle School grades struggle more with math than elementary grades. Dreambox math program will supplement math curriculum (not replace). Science results do not include

elementary grades (not released from state yet). Utah Aspire plus data has not been released yet. ACT testing results were discussed.

4. Executive Director Update

Lynne Herring shared some 2020-2021 school year highlights from the Executive Director Update:

- COVID regulations/restrictions affected the school in many ways
 - Humanitarian trips for 2020 and 2021 canceled
 - Humanitarian trip planned for June 2022
 - Jonathan Kano (under direction of Buddy Ivie) directed the FPA COVID response program
- St. George campus building continues
 - Ribbon cutting on August 7th
 - First day of school: August 12th
- Immediately, due to funding guidelines from the state, Preschool program will be privately run
- Administrative changes for upcoming school year
 - Buddy Ivie, new Chief Operations Officer
 - Matt Fullmer, new secondary school principal
 - Other administrators: Grayson Wolf, Principal FPA1 with Cherlynn Imes as Assistant Principal; Carrie Banfield, Principal FPA3 with Jody Wihongi as Assistant Principal; Brandon Winn, Principal FPA4
 - Department heads: Nutrition Director, April Dean; SPED Director, Daniela Alvarez; Mike Cutler oversees buildings maintenance and buses. Deans: Kim Flewallen, academic and Jonathan Kano, student

5. Construction Update FPA 4

Goal is still to be in the building by July 15th. Chris Helvey has weekly meeting with construction manager-invited governing board members to attend.

6. Resolution Approving Purchase of Two Buses

David Robertson advised operating lease to purchase the buses. Bank wants resolution adopted by Governing Board.

CAO and CFO need to electronically sign the resolution (Chris will email it out). No RFP needed because this is a state contract.

Robert Merrill moved to approve the resolution to purchase two buses for FPA4 campus. Paul Baltes seconded. Roll Call Vote. 5-0 passed, no opposition.

7. Approve Expense Report

Chris Helvey summarized FPA4 building expenses: \$12.8 million total. All expenses have either had an RFP done, or meet a construction standard, or we are buying through a state contract.

Robert Merrill moved to approve FPA4 bond proceeds report as designated. Jay Garlock seconded. Roll Call Vote. 5-0 passed, no opposition.

8. Open and Public Meeting Act Training

Cary McConnell showed Open and Public Meeting Act Training Video produced by UAPCS. (18 minute video)

9. Approve Parent-Student Handbooks 2021-2022

Elementary Parent/Student Handbook will be approved at a later date.

Thomas Chan moved to approve 2021-2022 Secondary Parent/Student Handbook. Jay Garlock seconded. 5-0 passed, no opposition.

10. Approve SPED Policies and Procedures

Daniela Alvarez discussed the SPED policies and procedures policy and updated manual. USBE requires an update to FPA SPED policies and procedures manual and approval of the update from the Governing Board.

Robert Merrill moved to approve the SPED policies and procedures manual for 2021. Jay Garlock seconded. 5-0 passed, no opposition.

11. Approve Revised Budget Fiscal Year 2020-2021

Chris Helvey summarized revised budget. \$35 million in revenue.

Robert Merrill moved to approve revised budget ending June 30, 2021. Thomas Chan seconded. 5-0 passed, no opposition.

12. Approve Budget Fiscal Year 2021-2022

Chris Helvey summarized budget for new school year. Student numbers on October 1st will determine set budget.

Robert Merrill moved to approve budget for 2021-2022. Paul Baltes seconded. 5-0 passed, no opposition.

13. Executive Director Contract

Moved to after agenda item 14.

14. Approval of Soaring Eagles Preschool use of Buildings

Due to the state declaring that there is no current route for charter schools to run a preschool, Soaring Eagles Preschool (run as an LLC through TFN) will replace the existing FPA preschool. Soaring Eagles Preschool will rent space in the elementary campuses. Rental agreement is TBD. Jay Garlock and Robert Merrill will assist with rent negotiations.

Jay Garlock moved to approve Soaring Eagles Preschool use of school buildings pending rental agreement. Robert Merrill seconded. 5-0 passed, no opposition.

15. Board Assessment and Board Goals

Postponed until future meeting.

16. The Governing Board may consider a motion for a Closed Meeting in accordance with The Utah Open and Public Meetings Act for purposes outlined in Utah Code*

Robert Merrill moved to enter into a closed meeting to discuss Executive Director Contract at 11:05AM. Thomas Chan seconded. Roll Call Vote. 5-0 passed, no opposition.

17. Adjourn

Closed session ended at 12:53PM.

Robert Merrill moved to approve a 5 year contract for Executive Director, Lynne Herring. Cary McConnell seconded. Roll Call Vote. 5-0 passed, no opposition.

Paul Baltes moved to adjourn at 12:56PM.

*The Freedom Preparatory Academy Governing Board may consider a motion to close the meeting to hold a strategy session to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. Seq., Utah Code Ann.

Board Goals 2020

a. Student and Employee Success

- i. Ensure the development data-driven methods to understand student success.
- ii. Contribute to improving lives through development of policies and practices

b. Operational Efficiency

- i. Require school to operate in the black
- ii. Oversee Retaining and Enrolling Students
- iii. Quarterly Enrollment review
- iv. Regular Policy Review each Board Meeting

c. Community Relations

- i. Be involved regularly in Parent and Student engagement activities
- ii. Evaluate PR quarterly
- iii. Governing Board Members attend and assist fundraisers

d. Specific Areas of Focus

- i. Define what makes Freedom different/unique
- ii. Support consistent culture across campuses