

# The Governing Board of Freedom Preparatory Academy

HELD A PUBLIC MEETING

IN THE SECONDARY SCHOOL CONFERENCE ROOM

**September 23, 2021 – 12:13 PM**

*Board members participated electronically with anchor location stated above. In attendance via zoom: Cary McConnell, CAO, Robert Merrill, CFO, and board member Thomas Chan. Executive Director Lynne Herring, Director of Finance Chris Helvey, Principals Brandon Winn and Matt Fullmer plus FPA teachers Mallory Layton and Amber Lowry. Executive Secretary Tracey Noonan participated at anchor location. Chief Operating Officer Buddy Ivie and Principal Grayson Wolf joined at 12:30PM. Board members Paul Baltes and Jay Garlock were absent.*

## PUBLIC COMMENT

NONE

## REGULAR AGENDA

1. Approval of minutes from the August 25th, 2021, Governing Board Meeting

Robert Merrill moved to approve the August 25th, 2021, Governing Board Meeting.  
Cary McConnell seconded. 3-0 passed, no opposition; Jay Garlock & Paul Baltes absent.

2. Executive Director Update

The Executive Director Update, containing detailed information on all four FPA campuses, was sent previously to Governing Board members for their review.

Lynne noted that we are about six weeks into school and things are going well at all four campuses.

3. Approval of Large Purchase

Chris Helvey explained that the AC units that control AC and heat at FPA1 are over 16 years old and must be replaced. Two quotes: \$12,005 for thermostat; \$439,685 for installation of 47 rooftop units (plus 15% contingency) All paid for by grant from federal gov. Not going to RFP-state contractor.

Robert Merrill moved to approve purchase of the new AC units plus installation funded by ESSER ARP grant. Total of \$451,690 plus 15% contingency.

Thomas Chan seconded. 3-0 passed, no opposition; Jay Garlock & Paul Baltes absent.

4. Budget Update

Chris Helvey summarized spending/budgetary matters so far this year:

- Various grants have funded many early school year items including teacher salaries, supplies and materials.
- Budget revisions will be done and explained at next quarterly governing board meeting.
- Audit Committee met last week.

#### 5. Construction Update

FPA4:

- Artificial turf is almost completely installed at FPA4. Students will be able to play on it immediately!
- Still waiting for some signage

FPA1:

- An open area on the second floor was enclosed over the summer to make an additional SPED classroom.

FPA2:

- Bus Barn: All approvals from state are finally complete! Mike Cutler will serve as General Contractor for project. Breaking ground within 30 days.

#### 6. Approve LEA Specific License Requests

Five teachers across the three Utah county campuses need to be licensed to teach at Freedom Prep Academy for SY 2021-2022.

#### 7. Approve France Trip Summer 2022

French teacher, Mallory Layton, laid out itinerary and explained pricing. All students grades 6-12 welcome. Middle Schoolers who attend will be required to bring a parent chaperone. Four adult chaperones (faculty/parents) total.

COVID contingency plans:

If travel is not possible to Europe, the trip would be moved to Quebec, if Canada is closed, then trip would be moved to New Orleans. Due to COVID shutdown concerns, Thomas Chan suggested booking everything with free cancelation. Robert Merrill suggested looking into travel insurance.

Thomas Chan moved to approve French Trip for summer 2022.

Robert Merrill seconded. 3-0 passed, no opposition. Jay Garlock & Paul Baltes absent.

Approval subject to travel policy paperwork being completed.

#### 8. Root Cause Summary

Cary highlighted string of emails from state charter schools regarding meeting plans. There will be an additional meeting on November 3<sup>rd</sup>. Thomas liked how quickly our board responded to the state's concerns. Thomas appreciates the state making sure the governing board stays compliant. Robert acknowledged Lynne, Chris, Buddy, and Cary's hard work to ensure the governing board stays compliant.

#### 9. Board Training Video

18 minute UAPCS video link will be emailed to the entire board. Governing Board members will acknowledge viewing the video by emailing Cary.

10. The Governing Board may consider a motion for a Closed Meeting in accordance with The Utah Open and Public Meetings Act for purposes outlined in Utah Code\*

Cary McConnell moved to enter into a Closed Meeting to discuss possible pending litigation. (Matt Fullmer invited to join.)

Robert Merrill seconded. Roll Call Vote. 3-0 passed, no opposition; Jay Garlock & Paul Baltes absent.

1:18 PM Closed Meeting ended.

#### 11. Adjourn

Cary McConnell moved to adjourn at 1:19 PM

\*The Freedom Preparatory Academy Governing Board may consider a motion to close the meeting to hold a strategy session to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. Seq., Utah Code Ann.

## Board Goals 2020

### a. Student and Employee Success

- i. Ensure the development data-driven methods to understand student success.
- ii. Contribute to improving lives through development of policies and practices

### b. Operational Efficiency

- i. Require school to operate in the black
- ii. Oversee Retaining and Enrolling Students
- iii. Quarterly Enrollment review
- iv. Regular Policy Review each Board Meeting

### c. Community Relations

- i. Be involved regularly in Parent and Student engagement activities
- ii. Evaluate PR quarterly
- iii. Governing Board Members attend and assist fundraisers

### d. Specific Areas of Focus

- i. Define what makes Freedom different/unique
- ii. Support consistent culture across campuses