

The Governing Board of Freedom Preparatory Academy

HELD A PUBLIC MEETING

IN THE SECONDARY SCHOOL CONFERENCE ROOM

November 18, 2021 – 12:00 PM

Board members participated electronically with anchor location stated above. In attendance via zoom: Cary McConnell, CAO, Robert Merrill, CFO, and board members Jay Garlock and Paul Baltes. Executive Director Lynne Herring, Director of Finance Chris Helvey, COO Buddy Ivie, Principals Carrie Banfield and Grayson Wolf, and FPA parent Jenny Ashby. Executive Secretary Tracey Noonan participated at anchor location. Board member Thomas Chan was absent.

PUBLIC COMMENT

None

REGULAR AGENDA

Paul Baltes moved to shuffle agenda items to start with agenda item 8, then 9, and go backwards from there.

Cary McConnell seconded. 4-0 passed, no opposition; Thomas Chan absent.

8. Ratify Changes to TFN Contract.

Original contract was signed in 2019. The only changes made were for clarification of the existing contract and at advice of counsel. GB members had reviewed changes previous to this meeting.

Paul Baltes moved to ratify the updated agreement with changes as indicated in the amendment. Jay Garlock seconded. 4-0 passed, no opposition; Thomas Chan absent.

9. Approve RFP Committee's Recommendation for Teaching Staffing Services.

Cary McConnell stated for the record that he had, previous to this meeting, sent notice to The Freedom Network terminating their services as of 12.31.21.

Before discussion began, Lynne Herring, Chris Helvey, Buddy Ivie left the meeting due to their involvement in TFN.

The bid, which was crafted by FPA attorneys with support from Utah's Division of Purchasing, closed on Tuesday. Two firms submitted bids: The Freedom Network and Sunshine Enterprise.

The RFP Committee created a scoring matrix to help choose a firm. The Freedom Network scored highest on the matrix.

Robert Merrill moved to award the successful bid of the RFP to The Freedom Network based on the scoring matrix and discussion.

Jay Garlock seconded. Roll Call Vote 4-0, no opposition; Thomas Chan absent.

Robert Merrill left the meeting @12:39PM.

Lynne Herring, Buddy Ivie, and Chris Helvey rejoined the meeting @12:40PM.

Paul Baltes informed Herring, Ivie, and Helvey that the GB had approved TFN's proposal to retain services starting Jan. 3, 2022.

7. Approve Changes to Employee Travel Policy

The only change is to the mileage reimbursement rate. (Changed to .38/mile to be in line with state of UT).

Paul Baltes moved to approve the change to the Employee Travel Policy.

Jay Garlock seconded. 3-0 passed, no opposition; Thomas Chan and Robert Merrill absent.

6. Approve LEA Specific License Request.

Paul Baltes moved to approve the LEA Specific License Request.

Jay Garlock seconded. 3-0 passed, no opposition; Thomas Chan and Robert Merrill absent.

5. Approve 2022-2023 Calendars

Lynne Herring highlighted a few dates and emphasized that the St. George Calendar is different in order to be more in line with Washington County School District Calendar.

Jay Garlock moved to approve all three academic calendars for SY 2022-2023.

Paul Baltes seconded. 3-0 passed, no opposition; Thomas Chan and Robert Merrill absent.

4. Approval of Large Purchases

This will be a permanent agenda item moving forward.

Chris presented a quick summary of large purchases coming up being paid for by grants. FPA1: audio enhancements ie neck microphones and PA system replacements.

Cary McConnell moved to approve large purchases as submitted.

Paul Baltes seconded. 3-0 passed, no opposition; Thomas Chan and Robert Merrill absent.

Update on Bus Barn: Will accept \$944,000 bid to excavate

Paul Baltes moved to accept the JP Inc bid to excavate and to appoint board member(s) to the project.

Jay Garlock seconded. 3-0 passed, no opposition; Thomas Chan and Robert Merrill absent.

Paul moved to assign Cary McConnell and Jay Garlock to the Bus Barn project.
Jay Garlock seconded. 3-0 passed, no opposition; Thomas Chan and Robert Merrill absent.

3. Fraud Risk Assessment

State Auditors Office gives us a risk assessment score. FPA is scored as a very low risk. Previously reviewed in an Audit/Finance Committee meeting. Needs to be signed by Cary McConnell and Robert Merrill.

1. Executive Director Update

The Executive Director Update, containing detailed information on all four FPA campuses, was sent previously to Governing Board members for their review.

1. Approval of minutes from the October 21, 2021 Governing Board Meeting

Continued to next meeting.

Paul moved to adjourn @1:11PM

*The Freedom Preparatory Academy Governing Board may consider a motion to close the meeting to hold a strategy session to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. Seq., Utah Code Ann.

Board Goals 2020

- a. Student and Employee Success
 - i. Ensure the development data-driven methods to understand student success.
 - ii. Contribute to improving lives through development of policies and practices
- b. Operational Efficiency
 - i. Require school to operate in the black
 - ii. Oversee Retaining and Enrolling Students
 - iii. Quarterly Enrollment review
 - iv. Regular Policy Review each Board Meeting
- c. Community Relations
 - i. Be involved regularly in Parent and Student engagement activities
 - ii. Evaluate PR quarterly
 - iii. Governing Board Members attend and assist fundraisers
- d. Specific Areas of Focus
 - i. Define what makes Freedom different/unique
 - ii. Support consistent culture across campuses