

# The Governing Board of Freedom Preparatory Academy

## HELD A PUBLIC MEETING

### IN THE SECONDARY SCHOOL CONFERENCE ROOM

**March 23, 2023 – 12:05 PM-12:32 PM**

*In attendance via zoom: Cary McConnell, CAO, Robert Merrill, CFO (joined @ 12:15), board members Paul Baltes and Jay Garlock, Executive Director Lynne Herring, Director of Finance Chris Helvey, Director of Operations Buddy Ivie, Principals Carrie Banfield, Brandon Winn, Grayson Wolf, Assistant Principal Brandon Waite, and Curriculum Director Karla Kay Snow. Executive Secretary Tracey Noonan participated at the anchor location.*

#### PUBLIC COMMENT

None

#### REGULAR AGENDA

1. Approval of minutes from the January 26, 2023, Governing Board Meeting

Paul Baltes moved to approve the January 26, 2023, Governing Board Meeting minutes.  
Jay Garlock seconded. 3-0 passed, no opposition; Thomas Chan and Robert Merrill absent.

2. Approve JUUL Settlement and Agreement

Lynne Herring explained that FPA joined a worldwide class action lawsuit last year against tobacco companies. The Governing Board will vote on whether or not to accept FPA's allocated settlement amount. FPA will be awarded around \$17,500 (net) to be paid out over four payments. These monies will be used for tobacco use prevention training.

Paul Baltes moved to accept the settlement as outlined.  
Jay Garlock seconded. 4-0 passed, no opposition; Thomas Chan absent.

3. Approve Secondary Fee Schedule

Buddy Ivie presented the updated fee schedule for SY2023-2024. No significant changes. A fee was added for Credit Recovery.

Robert Merrill moved to approve the Secondary Fee Schedule.  
Jay Garlock seconded. 4-0 passed, no opposition; Thomas Chan absent.

4. Approve Revisions to Professional Standards and Training for Non-Licensed Employees and Volunteers

This policy was approved in January's meeting. Sole revision: background checks to be required every three years rather than six years.

Jay Garlock moved to approve the single change to the policy as discussed.  
Paul Baltes seconded. 4-0 passed, no opposition; Thomas Chan absent.

5. Discuss and Approve Snow Day Make-Up Plan

Cary McConnell noted that the Governing Board need not approve the plan, only the date.

Lynne briefed the board on the need to make up a school day in February that was canceled due to inclement weather. April 3 will be assigned as a school day on FPA's official school calendar, with teachers providing virtual learning assignments for students.

Jay Garlock moved to approve the Snow Day Make-up Day as April 3.  
Robert Merrill seconded. 4-0 passed, no opposition; Thomas Chan absent.

6. Review and Accept Independent Auditor's Report

Cary McConnell read parts of the letter from the auditor indicating that the audit showed no findings. On behalf of the board, he expressed gratitude to Chris Helvey and his team for a job well done. Robert Merrill also communicated his appreciation to Chris Helvey and his team.

Robert Merrill moved to accept the audit report.  
Paul Baltes seconded. 4-0 passed, no opposition; Thomas Chan absent.

7. Review Land Trust Training Video

Due to its brevity, no need to review.

8. The Governing Board may consider a motion for a Closed Meeting in accordance with The Utah Open and Public Meetings Act for purposes outlined in Utah Code\*

Stricken-not needed.

Next Governing Board Meeting is scheduled for noon on May 18, 2023.

9. Adjourn

Paul Baltes moved to adjourn @ 12:32 PM

\*The Freedom Preparatory Academy Governing Board may consider a motion to close the meeting to hold a strategy session to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. Seq., Utah Code Ann.

#### Current Board Goals

##### a. Student and Employee Success

- i. Ensure the development data-driven methods to understand student success.
- ii. Contribute to improving lives through development of policies and practices

##### b. Operational Efficiency

- i. Require school to operate in the black
- ii. Oversee Retaining and Enrolling Students
- iii. Quarterly Enrollment review
- iv. Regular Policy Review each Board Meeting

##### c. Community Relations

- i. Be involved regularly in Parent and Student engagement activities
- ii. Evaluate PR quarterly
- iii. Governing Board Members attend and assist fundraisers

##### d. Specific Areas of Focus

- i. Define what makes Freedom different/unique
- ii. Support consistent culture across campuses