

# **The Governing Board of Freedom Preparatory Academy**

## **HELD A PUBLIC MEETING**

### **IN THE SECONDARY SCHOOL CONFERENCE ROOM**

**February 27, 2024 – 12:04PM-12:59PM**

*In attendance via zoom: Cary McConnell, CAO, Thomas Chan, CFO, board members Austin Anderson and Lindsay Owen, Executive Director Grayson Wolf, Director of Finance Chris Helvey, Director of Operations Buddy Ivie, Principals Cherlynn Imes, Matt Fullmer, Carrie Banfield, and Brandon Winn as well as Karla Kay Snow, Kim Flewallen, and Lynne Herring. Participating at the anchor location: Executive Secretary Tracey Noonan.*

#### **PUBLIC COMMENT**

None

#### **REGULAR AGENDA**

1. Approval of minutes from the January 17, 2024, Governing Board Meeting

With Paul Baltes absent, Cary McConnell moved to continue to the next meeting. Austin Anderson seconded. 4-0 passed; Paul Baltes absent.

2. Executive Director update

Short discussion ensued regarding FPVA and 6<sup>th</sup> grade addition at St. George campus.

3. Approve Land Trust Plans

Chris Helvey gave a brief explanation of the Land Trust funding for the benefit of the two new governing board members.

Grayson Wolf added that today's presentation to the governing board is a new step required by the state; the campuses must report/provide periodic accountability to the governing board for the year's plans.

FPA1 plan summarized including goals and report by Cherlynn Imes (Provo Elementary Principal).

FPA2 plan summarized including goals and report by Kim Flewallen (Secondary Academic Dean).

FPA3 plan summarized including goals and report by Carrie Banfield (Vineyard Elementary Principal).

FPA4 plan summarized including goals and report by Brandon Winn (St. George Elementary).

Cary McConnell reminded/informed the governing board that the land trust grant plans are presented and approved for the upcoming school year during the summer governing board retreat.

Thomas Chan moved to approve all of the Land Trust Fund Reports as presented.  
Austin Anderson seconded. 4-0 passed; Paul Baltes absent.

#### 4. Approve School Fee Schedules

Buddy Ivie explained the Elementary Schedule and verified that it is only one page.

Thomas Chan moved to approve the Elementary Fee Schedules for SY2023-2024 and SY2024-2025.  
Austin Anderson seconded. 4-0 passed; Paul Baltes absent.

Buddy Ivie mentioned that the Secondary Fee Schedule for next year is very similar to this year's.  
Only minor rises in certain MS sports fees.

Thomas Chan moved to approve the Secondary Fee Schedule for SY2024-2025.  
Cary McConnell seconded. 4-0 passed; Paul Baltes absent.

#### 5. Approve or Deny Revised Before/After School Class Policy

Buddy Ivie described the minor changes to existing policy which were made in order to make it compliant with state standards.

Thomas Chan suggested minor wording edit.

Austin Anderson moved to approve the Revised Before/After School Class Policy as presented with slight policy title change. Thomas Chan offered a friendly amendment including a spacing/wording edit.

Lindsay Owen seconded. 4-0 passed; Paul Baltes absent.

#### 6. Direct Administration Team to Find and Hire a New 401k Advisor/Broker

Chris Helvey explained the reasoning behind the need for a new 401k Advisor. Because of costs being below threshold, RFP not necessary.

Austin Anderson moved to direct the Administration Team to Find and Hire a New 401k Advisor/Broker. Cary McConnell offered a friendly amendment for staying within procurement guidelines. If costs rise about threshold, an RFP will be necessary.

Cary McConnell seconded. 4-0 passed, no opposition.

7. The Governing Board may consider a motion for a Closed Meeting in accordance with The Utah Open and Public Meetings Act for purposes outlined in Utah Code\*

Not needed.

Next Governing Board Meeting scheduled for March 28<sup>th</sup>.

## 8. Adjourn

Cary McConnell moved to adjourn @ 12:59PM

After the adjournment, Thomas Chan thanked facilities for hanging the new Utah flag at the campuses.

\*The Freedom Preparatory Academy Governing Board may consider a motion to close the meeting to hold a strategy session to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. Seq., Utah Code Ann.

### Current Board Goals

- a. Student and Employee Success
  - i. Ensure the development data-driven methods to understand student success.
  - ii. Contribute to improving lives through development of policies and practices
- b. Operational Efficiency
  - i. Require school to operate in the black
  - ii. Oversee Retaining and Enrolling Students
  - iii. Quarterly Enrollment review
  - iv. Regular Policy Review each Board Meeting
- c. Community Relations
  - i. Be involved regularly in Parent and Student engagement activities
  - ii. Evaluate PR quarterly
  - iii. Governing Board Members attend and assist fundraisers
- d. Specific Areas of Focus
  - i. Define what makes Freedom different/unique
  - ii. Support consistent culture across campuses